



LONGRIDGE TOWERS SCHOOL
JUNIOR DEPARTMENT

EYFS FIRST AID POLICY

General Welfare Requirement: Safeguarding and Promoting Children's Welfare

The provider must promote the good health of the children, take necessary steps to prevent the spread of infection, and take appropriate action when they are ill.

EYFS key themes and commitments

A Unique Child	Positive Relationships	Enabling Environments	Learning and Development
1.3 Keeping safe 1.4 Health and well-being	2.2 Parents as partners 2.4 Key person	3.2 Supporting every child 3.4 The wider context	

1. Policy statement

In our setting staff are able to take action to apply first aid treatment in the event of an accident involving a child or adult. At least one member of staff with current first aid training is on the premises or on an outing at any one time. The first aid qualification includes first aid training for infants and young children and is a minimum of 12 hours and must be updated every 3 years.

2. Procedure

2.1 Risk assessments of the setting and the surrounding premises and equipment are carried out at the beginning of each session and periodically throughout the term to minimise the risk of injury. Before we

go on outings to premises we have not previously visited, a member of staff will attend the premises and carry out a thorough risk assessment.

2.2 Our first aid kit is regularly checked by the school matron and restocked as necessary; our first aid kit complies with the Health & Safety Regulations 1981. We have two first aid kits, one in the Reception classroom and the other in Jerningham building.

2.3 The first aid box is easily accessible to adults and is kept out of the reach of children.

2.4 Whenever we leave the pre-school building to go on an outing, we always take an emergency bag with us. A staff member will be responsible for this bag and will keep it on their person at all times. The emergency bag contains:

Register

Mobile phone

Children's emergency contact list

Reflective jacket

Staff members emergency contact list

Bottle of water

Packet of tissues

Wet wipes

No un-prescribed medication is given to children, parents or staff.

2.5 At the time of admission a General Health Form will be completed asking for parental permission to allow our staff members to gain any necessary emergency medical treatment or advice in the future. Parents must sign and date their approval.

2.6 In the event of an accident/illness that requires serious medical attention we will always call for the emergency services first. Matron will also be in attendance. Parents are then contacted to inform them that an ambulance has been called for. Matron or another member of staff will always accompany the child to the nearest Accident and Emergency Unit.

2.7 A record of accidents and injuries or the administration of first aid within the setting is kept at all times. Parents will be notified of any accident or injury sustained by their child whilst they are within the care of Longridge Towers School. Parents will be required to sign their acknowledgment of this information on the accident record form.

2.8 Parents must always notify us of any injury or accident that has occurred to their child whilst they have been away from the setting. These details will be recorded.

2.9 In the event of a serious accident or injury or even death occurring to a child within a session, our setting must notify Ofsted/RIDDOR as soon as is reasonably practical.

2.10 In the event of a serious accident or injury or even death occurring to a child within a session, our Setting must also notify our Local Safeguarding Children Board as soon as is reasonably practical.

3. Legal Framework

Health and Safety (First Aid) Regulations (1981)

4. Further Guidance

First Aid at work: Your questions answered (HSE 1997)

www.hse.gov.uk/pubns/indg214.pdf (Accessed: 26.1.11)

Basic Advice on First Aid at Work (HSE 2006)

www.hse.gov.uk/pubns/indg347.pdf (Accessed: 26.1.11)

Guidance on First Aid for Schools (DfEE)

www.teachernet.gov.uk/_doc/4421/GFAS.pdf (Accessed:26.1.11)

This policy reflects the School First Aid Policy (including RIDDOR guidelines) and the Emergency Dental Care Policy.

S J Phillips
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