

September 2024

To: Parents/Guardians of Lower 6th Pupils

Dear Parent/Guardian

REPORTING IN SESSION 2024-2025

As the new term is underway, we would like to take the opportunity to provide you with details of our reporting schedule for Form 6 for this session. We constantly seek to improve the feedback we provide to parents, and details of all our reporting procedures can be found in the attached Guide to Senior Reports 2024-2025. In addition, a guide as to the dates of all significant assessments this session can be found in the Assessment Calendar for Form 6 which will be issued soon.

An outline of reporting dates for your diaries can be found below.

Form 6		
Term 1	Report 1 (Grades report)	Thursday 17 October 2024
	Parent Teacher Meeting	Wednesday 6 November 2024
Term 2	Report 2 (Summary report)	Thursday 20 February 2025
	Parent Teacher Meeting (by invitation)	Monday 7 April 2025
Term 3	Report 3 (Full report)	Thursday 5 June 2025

Whenever we become aware of any academic concerns irrespective of the reporting schedule detailed above, subject teachers or Heads of Faculty will be in touch very promptly. Our intention in this regard is to be very proactive in involving parents/guardians at an early stage, in order to seek support in addressing any potential issues swiftly and effectively. Equally, please let us know as soon as possible if you are aware of any problems your young person is experiencing in meeting their academic potential, so that our Heads of Faculty are fully aware.

We are very much looking forward to working with you this session.

Yours sincerely

Jenell Arnott
Deputy Head Teacher