

Longridge Towers School



CARPE DIEM

Teacher of Science with Biology specialism

Job Description

Job Description: Teacher of Science with Biology specialism

Responsible to: Head of Science

The Role:

This is a proactive role centred on developing an outstanding learning experience for pupils whilst supporting innovative teaching at Longridge Towers School.

The post holder will set high expectations for all pupils' experience of science, both within and beyond the classroom. The post holder will be responsible for nurturing pupils' enjoyment and understanding of science as well as promoting and developing pupils' literacy and numeracy skills across the school curriculum. They will have up-to-date subject knowledge and experience with innovative teaching practices relevant to the subject(s) and the ability to teach to A Level Biology.

This job description should be seen as enabling rather than prescriptive and may be reviewed annually by the post holder and the Head Teacher.



Duties:

The Contract of Employment states what is required in general terms. This job description specifies certain particular duties which are required and are to be exercised and completed in a satisfactory manner.

Pupil Experience:

- Encourage pupils to make outstanding progress and reach their full potential in line with the School aims and ethos.
- Enthuse pupils by communicating a passion for your subject(s) and wider interests.
- Put into practice the School policies, including the planning and delivery of the curriculum.
- Support and maintain the agreed codes and discipline policy consistently and fairly.
- Plan, prepare and deliver the curriculum in the subjects for which you are responsible, including the setting of homework in accordance to the agreed weekly table and following departmental guidelines.
- Take an active part in the development of courses of study, teaching materials, teaching programmes, methods of teaching and assessment and guidance and welfare arrangements.
- Include a measure of administrative responsibility in the fulfilment of your duties.
- Engage in such supervisory activities as may be reasonably required.
- Undertake professional development as part of a continuous process of career progress.
- Take an active role in the School enrichment programme.
- Undertake, when requested, the role of Form Tutor and meet the expectations of that role as set out in the School policy.



Main Activities Attributable to the Particular Duties:

Curriculum Delivery

- In the specific subject areas for which you hold responsibility to plan, prepare and deliver appropriate learning experiences making full use of the resources available. All such planning to be based on the agreed and published curriculum policies, schemes of work and other such papers that are provided from time to time.
- Prepare and arrange educational visits as part of the overall planning for the area of learning as may be appropriate.
- Ensure that the work planned is suitably differentiated to meet the needs of all the pupils within the class and to have high level expectations within the differentiation.
- Bring to the attention of the SENDCo, any pupils with perceived Special Educational Needs. To provide Quality First Teaching in class.
- Display pupils' work in the subject based rooms and around the School clearly and effectively in such a way as to raise awareness and pupil esteem.
- Use personal expertise on behalf of any class or group as may be reasonably expected.
- Contribute to whole school initiatives in Literacy and Numeracy, liaising with colleagues within and outside of the faculty as appropriate.

- Provide a termly detailed plan of work using the School guidelines and to write up an assessment and evaluation at the end of each unit of work.
- Mark and correct pupil's school and homework in a reasonable time and in accordance with the School policy. To prepare, administer, mark tests/examinations/key stage assessments as appropriate.
- Assess pupils' performance in accordance with School and faculty policy and to attend consultation meetings for the purpose of discussing same.
- Maintain personal and official records of pupils' development and to write reports when required or as reasonably expected.

General Professional Activities

- Assist in maintaining discipline throughout the School consistently according to accepted guidelines.
- Organise and supervise or participate in such extra-curricular activities as agreed with the Head Teacher or Deputy.
- Provide supervisory duties and staff absence cover as reasonably requested.
- Attend meetings, parents' evenings and other functions as appropriate.
- Attend assemblies, whether or not you have form tutor responsibilities, and to set a positive example to pupils by participating fully therein.

Professional Development

- Attend staff meetings and briefings.
- Maintain personal professional development by attending such courses/seminars as available and appropriate including School-focused INSET.
- Be prepared to join appropriate curriculum working parties.
- Undertake professional self-assessment and appraisal in conjunction with the line manager or delegated person and to set targets for the next period.



Administration

- Carry out administrative duties as may be mutually agreed.
- Support home-school relationships and to liaise with parents as appropriate.
- Assist in the smooth running of the School as may reasonably be expected.

The duties may be varied to meet the changing demands of the School at the reasonable direction of The Head Teacher. The Responsibilities, Duties and Particular Duties form part of the Contract of Employment.

Whilst every effort has been made to explain the main duties and responsibilities of the post, it is impossible to identify every individual task which coordinators undertake. The School hopes that Class Teachers will assist with any reasonable request to undertake work of a similar level that is not specified in this job description. This job description may be amended at any time following discussion between the Head Teacher and member of staff.

Person Specification

Qualifications:

- A good academic profile;
- A good honours or higher degree required;
- PGCE or equivalent in Secondary Education;
- Experienced of teaching Science, in particular Biology to GCSE and A Level.

Experience:

- Experience teaching within science departments;
- Experience of working with a wide academic range of pupils with justifiably high aspirations;
- Ample evidence of delivery of high quality outcomes for pupils and planning management and evaluation skills;
- Worked successfully with other education partners and providers;
- Possess a clear understanding of Health & Safety in the workplace, to ensure a safe environment;
- Has experience of building and sustaining effective partnerships with parents, carers, other schools and partners and the broader community that enhance the education of children;
- Demonstrated outstanding, sustained and successful experience as a teacher in a secondary context;
- Understands the role of external agencies in supporting the social and emotional wellbeing of all pupils and their families.



Skills/Abilities: (Assessed at interview and via application)

- A strong communicator, both written and oral and able to be empathetic with young adults and inspire pupils to attain high goals;
- Highly organised with the ability to prioritise workload effectively and problem solve;
- Understand the aims and visions of the school and the ability to inspire, challenge and motivate others to carry the school's vision of excellence forward;
- Able to access, analyse and interpret information and data to support school improvement and the continued raising of standards in learning and teaching;
- Promote positive behaviour management and develop a pupil focused, inclusive and effective learning environment;
- Has knowledge and understanding of Child Protection and Safeguarding procedures;
- Proactive and self-directing;
- Enthusiasm and a sense of humour.